

**MAYES COUNTY RURAL WATER DISTRICT NO. 2**  
**P.O. BOX 787**  
**CHOUTEAU, OK. 74337**  
**PHONE 918-476-8992**

**MINUTES OF REGULAR MONTHLY BOARD OF DIRECTORS MEETING December 11, 2023**

The regular monthly board meeting of Rural Water District #2, Mayes County, Oklahoma was held at the District Office. The meeting was called to order by Chairman Charles Coblentz at 7:32 p.m.

Quorum was established – Members present: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin.

Members late: None

Members left early: None.

Members absent: Ed Yoder

Employees present: Christopher Neel, Brian Kellogg, Ryann Rotert, Thomas Rotert, and Kathy Waggoner.

Visitors present: None.

A motion was made by John Hardin and seconded by Amos Allen to approve the minutes of the November 13, 2023 meeting. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Dale Yoder and seconded by John Cobb to approve November bills check numbers 20748–20775 plus 16 bills to be paid online, December payroll and postage in the amount of \$176,075.86. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Travis Mahurin and seconded by Amos Allen to approve the following New Benefit Units: BU#s 3074 and 2560. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Travis Mahurin and seconded by John Cobb to approve the following benefit unit transfers: BU#s 10003, 2735, 2797, 1634, 3039, 2399, 686, 570, 26, 286, 630, and 1408. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Dale Yoder and seconded by Michael Southern to approve the renewal of Welch State Bank CDs account numbers 21270 and 21271. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by John Hardin and seconded by John Cobb to approve the purchase of a new \$200,000.00 CD at Welch State Bank for a 12 month term using funds from the BancFirst account. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Travis Mahurin and seconded by Amos Allen to approve the Engagement Letter for the annual audit with April Adams, CPA PLLC. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

Engineer Brian Kellogg gave a brief Engineering Report: The River Bore had to be re-submitted; anticipate putting out for bid by next month. No new contact from ENEL regarding new high usage connection. The contract crew working on the Valve Replacement Project is approximately 36% done, right on schedule.

A motion was made by John Hardin and seconded by Johnny Diacon to approve Pay Request No. 2 from DMD Construction LLC in the amount of \$20,116.25 for work completed on the 2023 Valve Replacement Project. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

Manager Chris Neel gave a Manager's report: Water loss was at 8%. Still estimating Master B though; waiting for new meter to come in. Rogers 6 is still purchasing water from our District; they should have their system ready to be turned back on soon. There is a Lead and Copper Line Inventory due later this year; looking into more information on what all this entails. Looking at the pay scales for comparable districts, it appears that our District is lower than most. Will put together recommendations for new pay rates to bring employees up to competitive rates.

Under New Business:

A motion was made by Amos Allen and seconded by Michael Southern to approve check number 20776 in the amount of \$1,500.00 to Landrun LLC in payment of a road bore. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by John Cobb and seconded by Dale Yoder to adjourn. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

The meeting was adjourned by Chairman Charles Coblentz at 8:46 p.m.

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**Secretary Treasurer**  
**(seal)**