

MAYES COUNTY RURAL WATER DISTRICT NO. 2
P.O. BOX 787
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MINUTES OF REGULAR MONTHLY BOARD OF DIRECTORS MEETING May 13, 2024

The regular monthly board meeting of Rural Water District #2, Mayes County, Oklahoma was held at the District Office. The meeting was called to order by Chairman Charles Coblentz at 7:30 p.m.

Quorum was established – Members present: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin.

Members late: None.

Members left early: None.

Members absent: Michael Southern and John Diacon

Employees present: Christopher Neel, Brian Kellogg, Ryann Rotert, Thomas Rotert, and Kathy Waggoner.

Visitors present: None.

A motion was made by John Hardin and seconded by Ed Yoder to approve the minutes of the April 8, 2024 meeting. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

A motion was made by Travis Mahurin and seconded by John Cobb to approve April bills check numbers 20880-20910 plus 14 bills to be paid online, May payroll and postage in the amount of \$178,817.60. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

A motion was made by Amos Allen and seconded by Dale Yoder to approve new BU#s 3085 and 3086. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

A motion was made by Travis Mahurin and seconded by Amos Allen to approve the following benefit unit transfers: BU#s 1477, 2392, 2002, 2464, 1424, 2115, 563, 63-B, and 2783. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

A motion was made John Hardin and seconded by Amos Allen to approve renewing Armstrong Bank CD# 659525 on a 6 month term. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

A motion was made by John Hardin and seconded by Travis Mahurin to approve renewing CD# 657565 with Armstrong Bank on a six (6) month term upon maturing. The motion carried with the following voting yes: Michael Southern, John Hardin, Ed Yoder, John Cobb, John Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by John Hardin and seconded by Dale Yoder to approve the District paying the premium for vision insurance for eligible employees. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

A motion was made by Amos Allen and seconded by John Cobb to approve the transfer of \$1,000.00 from the Revenue Fund account to the Deposit Refund Account. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

A motion was made by Ed Yoder and seconded by John Cobb to approve the transfer of \$100,000.00 from the BancFirst account to the Revenue Fund account. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

A motion was made by Ed Yoder and seconded by Dale Yoder to approve renewing the package insurance policy and waiting to elect Cyber Coverage until the policy quote is received. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

A motion was made by John Hardin and seconded by Travis Mahurin to approve the purchase of a new computer for the Maintenance desk up to \$1,500.00. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

A motion was made by John Cobb and seconded by Ed Yoder to grant permission for Kathy Waggoner and Ryann Rotert to obtain any information regarding any and/or all District accounts at any and/or all financial institutions. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

A motion was made by John Hardin and seconded by Travis Mahurin to approve the refund for Jacob Hershberger, account 577, in the amount of \$2,179.37 for being inadvertently overcharged for a double minimum. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

Engineer Brian Kellogg gave a brief Engineering Report: Met with representatives from the bore company to discuss the best route for the Highway 412 River bore. They would like to get with the Lake Manager of the area to discuss shutting down the camp area temporarily for work to be done. The area is being prepared for work to begin, the locates have all been cleared. He has not heard anything back yet on the Solid Ventures line extension about moving forward. The Port project has a plan for the anticipated demand but has not heard from them in several months. A motion was made by Ed Yoder and seconded by John Hardin to accept the Highway 412 River Bore easements from the Corps of Engineers, including district wide easement renewals. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

Manager Chris Neel gave a Manager's Report: The Master A and B meters were reading at the beginning of the month; still looking into replacements though. Master A meter wasn't really broken, just an older meter. According to OOWA, they install the meter and the District buys the meter. OOWA did not approve of the Zenner meter previously ordered so he had to cancel the order. Board members questioned whether the District is actually responsible for replacing those meters. Will work with Engineer, who has contacts at OOWA, to determine who is responsible for replacing the master meters. Have not received any of the test meters from Zenner to try; looking at Kamstrup which are a cellular based system. Will try to get a representative from Kamstrup, along with other providers, to arrange presentations. Two employees obtained and upgraded their water license; Matt Bolton obtained his D License and Tommy Rotert obtained his C License. Raises for licensing was previously discussed, so he would like for them to receive a raise.

A motion was made by Ed Yoder and seconded by John Cobb to approve \$0.50/hr raise for Matt Bolton and Tommy Rotert each, effective on June payroll. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

Under New Business: The ORWA Equipment Expo will be June 20th in Stillwater. Renewal and Board training will be available if anyone is interested in attending. Travis Mahurin advised that this will be his last meeting; he will be selling his house and moving out of the District. No actions taken.

A motion was made by John Cobb and seconded by John Hardin to enter into Executive Session at 10:13 pm. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

A motion was made by John Hardin and seconded by John Cobb to return to Regular Session at 10:46 pm. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

The Board discussed allowing Christopher Neel to resign with a severance package. No action was taken.

A motion was made by Ed Yoder and seconded by Dale Yoder to adjourn. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, John Cobb, Ed Yoder, Dale Yoder, Travis Mahurin, and John Hardin. Voting no: None.

The meeting was adjourned by Chairman Charles Coblentz at 10:57 p.m.

Secretary Treasurer
(seal)